ONE-TIME LOCAL SHIPPING PERMIT APPLICATION FOR LIVE ANIMALS

Eligible shipments:

- 1. Dogs and cats
- 2. Other domesticated pets (rabbits, hamster, etc)
- 3. Game fowls
- 4. Pet birds including but not limited to wild birds, non-racing pigeons, doves,
- 5. Wild animals and other Exotic pets

REQUIREMENTS:

Pls refer to DA Administrative Order No.5 s.2019 "Guidelines on the Local Transport/Shipment of Live Animals, Animal Products and By-Products"

STEP-BY-STEP GUIDE:

1. Type nvqsd.bai.gov.ph in the browser. You will be directed to this page.

- → C 🕯 nvqsd.bai.gov	/ph/Accd int/Login	아 ☆ 🕻	* 0 :
Home		Register + L	
	Welcome to the NVQSD Secure Access System!		
	This site provides the access to all data held within the National Veterinary Quarantine Services Division. Access to this site is only available to authorized users namely the NVQSD counterparts from the Department of Agriculture – Regional Field Offices (DA-RFOs) and the Local Government Units (LGUs) and NVQSD staff from the Bureau of Animal Industry (BAI).		
	Please Log In		
	Email Email Remember me Password	The email field is required.	×
	Forgot your password? Not yet registered?		
	About - NVQSD		

2. To register, click Register tab and select One-Time Client Registration

C 🔒 nvqsd.b	ai.gov.ph/Account/Login		아 ☆ 🙂 🖈 🖯
Home			Register - Log in
	Welcome to the NVQSD Secu This site provides the access to all data held within is only available to authorized users namely the NV Offices (DA-RFOs) and the Local Government Unit	the National Veterinary Quarantine Ser /QSD counterparts from the Department	t of Agriculture – Member Registration
	Please Log In	Email Email Remember me Password	The email field is required.
		Forgot your password?	Not yet registered? Sign up
	About - NVQSD		

3. Fill up all fields. Password must contain lowercase, uppercase, special characters and minimum of 8 characters. Then click REGISTER Example. Salvadorjane3536!

ome		Register 👻 Log in	
Sign up Create new account for Client			_
Note*: Password must contains lowercase, uppercase,	number, special characters and mini	imum of 8 characters	
First Name:*	1	Middle Name:	
Janella		Reina	
.ast Name:*	E	Ext. Name (Jr., Sr., etc):	
Salvador			
Position/Occupation:*	c	Contact Number:*	
IT		09998999999	
Region:	F	Province:	
I	~	Ilocos Norte 👻	
1unicipality:	E	Barangay:	
Carasi	Ψ	Angset -	
Email Address:*	F	Password:*	
janellasalvador@gmail.com			
Confirm password:*		****	
	(Very safe	

4. A notification will appear on topmost page that a confirmation link was sent your email.

C nvqsd.bai.gov.ph/OneTime/ClientRegistration	아 ☆ 🐵 🛪 🗧
Home	Register 👻 Log in
onfirmation link was sent to your email. Click that link to verify your account. if you can't se sign up create new account for client	ee the link in your inbox? please check in your spam thank you.
Note*: Password must contains lowercase, uppercase, number, special characters and r	minimum of 8 characters
First Name:*	Middle Name:
Janella	Reina
Last Name:*	Ext. Name (Jr., Sr., etc):
Salvador	
Position/Occupation:*	Contact Number:*
IT	09998999999
Region:	Province:
I 🗸	Ilocos Norte 💌
Municipality:	Barangay:
Carasi	Angset
Email Address:*	Password:*
janellasalvador@gmail.com	
Confirm password:*	*****
	Password safety

5. Log-in to your email and check INBOX or SPAM for email from <u>bai@nvqsd.ph</u>. Confirm your account by clicking <u>here</u>

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►	Sent		Confirm your account, Please confirm your account by clicking here.				
	Drafts		Reply Forward				

6. You will automatically be diverted to the NVQSD website. You will see this Account confirmation message.

NVQSD	Register -	Log in
Account Confirmation.		

Thank you for confirming your account.

For Security Purposes: before you can log in, your account must undergo an evaluation. this may take a short while. kindly check your email frequently for a notification of approval.

7. Go to HOME page and log-in using your given registered email address and password.

Home	
Welcome to the NVQSD Secure Access System!	
This site provides the access to all data held within the National Veterinary Quarantine Services Division. Access to this site is only available to authorized users namely the NVQSD counterparts from the Department of Agriculture – Regional Field Offices (DA-RFOs) and the Local Government Units (LGUs) and NVQSD staff from the Bureau of Animal Industry (BAI).	
Please Log In	
janellasalvador@gmail.com	-
Forgot your password? Not yet registered?	
About - NVQSD	

8. Once logged-in you will view this page. To apply for shipping permit, click E-Services tab



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9. Click Apply Now under the Issuance of Local Shipping Permit Icon

			Correction and Registration		
	Issuance of Local Shipping Permit		Issuance of Export Commodity Clearance Read More	0	Issuance of SPS Import Certificate/Veterinary Quarantine Clearance Read More
\bigcirc	Issuance of International Veterinary Certificate Read More	Q ⁰	Accreditation of Foreign Live Animal Establishments Read More		Inspection of Veterinary Quarantine Site (pre-border) Read More
	List of Shipping Permit		Movement Report		

10. Click Application Tab and select One-Time Shipping Permit

NVQSD		Applic	ation -			My Profi											Log off
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12. Instructions:

- a. The Shipment Mode is set at Single Origin and Single Destination.
- b. Under Transaction select what is applicable to your shipment:
 - Inter-regional- if shipment is from one region to another
 - Intra-regional-is shipment is within same region
 - Intra-province- if shipment is within same province
 - Inter-island- is shipment is to another island province or region
- c. The Shipper name and address is automatically selected.
- d. Input the information in the box below each item starting from the Shipment Details. The required fields are marked with *

hipment Mode			- Transaction			
Single Origin And Single Destination	Single Origin And Multiple Destin	nation	Inter-Regional	Intra-Regional	Intra-Province	Inter-Island
hipment Details	Origin		Destination Region:		Mode of Transportati	on
ianella Reina Salvador		~		~	Land:	~
hipper Address:*	Province:	~	Province:	×	Please ind plate num specified a	cate the registered ber of the vehicle
Angset Carasi Ilocos Norte	Municipality:		Municipalty:		specified a	Dove
ategory *: Source:		~		~		
v v v v v v v v v v v v v v v v v v v	Barangay:	~	Barangay:	~		
icense Number:	Sender:*		Receiver:*		Air:	cate the registered
andler's/NMIS Meat Van	Contact Number:*		Contact Number:*		plate num specified a	per of the vehicle
ccreditation Number:						
ransport Carrier						
ountry of Origin:				ļ	Water:	~
ransport Carrier					Water:	~
ountry of Origin:					Please ind	icate the registered ber of the vehicle
SAVE SAVE						
ADD	ADD OTHER DETAILS / AT	TACHMENT				
Application List						
	Valid Until Sh	ipper	Origin	Destination	Category	Status
Application No Date Applied	Valid Until Sr	прры				

- e. Under **Category**, select what is applicable to your shipment:
 - Animal Products- ex. eggs, etc.
 - Live- live animals
 - Meat (cooked)
 - Meat (fresh or frozen meat)
 - Meat (Uncooked processed meat and meat products)

/QSD Home Application -	Inspection - My Profile				Log
Shipment Details	Origin	Region:	×	Mode of Land:	Transportation
Shipper Address:* Angset Carasi Ilocos Norte Category *: Source:	Province: V Municipality: V	Province: Municipalty:	>		Please indicate the registered plate number of the vehicle specified above
Animal Products Live Meat (Cooked) Meat (fresh or frozen meat)	ler:*	Barangay: Receiver:*	~	Air:	Please indicate the registered
Meat (Uncooked processed meat and meat p Accreditation Number:	roducts) - act Number:*	Contact Number:*			plate number of the vehicle specified above
Transport Carrier Country of Origin:				Water:	Please indicate the registered plate number of the vehicle specified above

- f. Under Purpose, select what is applicable to your shipment:
 - Commercial ex. Buy and sell, trader
 - For breeding purposes
 - For slaughter
 - Research and Training Purpose
 - Pet Animal for Companionship
 - Amusement Games
 - For fattener

Shinmonk Dataila	Origin	Destination	Mode of Transportation
Shipment Details Shipper:* Janella Reina Salvador Shipper Address:* Angset Carasi Ilocos Norte Category *: Source: Live V Purpose *: Product Source: Pet animal for cov V Commercial For breeding purpose For slaughter Research and Training Purpose Pet animal for companionship Amusement Games For fatterer	Corlgin Region: Province: Municipality: Barangay: Barangay: Sender: * Contact Number: *	Destination Region: Region: Province: Municipalty: Barangay: Receiver:* Contact Number:*	Mode of Transportation Land: Please indicate the registered plate number of the vehicle specified above Air: Please indicate the registered plate number of the vehicle specified above
Country of Origin:			Water: Please indicate the registered plate number of the vehicle specified above

g. Under Product Source, select what applies:

- Local
- Imported

VQSD Home Application - In	spection - My Profile		Log off
Shipment Details	Origin Region: V Province: V Municipality: V	Postination	Mode of Transportation
Live v Product Source: Purpose *: Product Source: Ucense Number: v V Local v Loc	Sender:*	Barangay: v. Rocelver:* Contact Number:*	Air: Please indicate the registered plate number of the vehicle specified above
Transport Carrier Country of Origin:			Water: Please indicate the registered plate number of the vehicle specified above

Once you select Imported, the selection for Country of Origin will appear. Select applicable.

Purpose *: Product Source:	Barangay:	Barangay:	
	~	×	
Pet animal for col V Imported V	Sender:*	Receiver:*	Air:
License Number:			Please indicate the registered
			plate number of the vehicle
Handler's/NMIS Meat Van	Contact Number:*	Contact Number:*	specified above
Accreditation Number:			
Transport Carrier			
Country of Origin:			Water:
Albania			Please indicate the registered
Afghanistan			plate number of the vehicle
Albania			specified above
Algeria			
American Samoa			
Andorra			
Angola	L		
Anguilla 👻			

h. Fill in rest of required details:

•

- Under Origin:
 - Region
 - Municipality
 - Barangay
 - Sender
 - Contact Number
 - Under Destination:
 - Region
 - Municipality
 - Barangay
 - Receiver
 - Contact Number
- Under Mode of Transportation, select applicable.
 - Land. Select vehicle type in the dropdown

Inter-Regional	Intra-Regional	Intra-Province	O Inter-Island
ination		Mode of Transportati	ion
on:	~	Land: 🔽	~
ince:	~	Please ind plate num specified a	Assembled Utility Vehicles (AUVS)
icipalty:	~	specified e	Trucks Trailers
ngay:			Containers Reefer Van
eiver:*	~	Air:	Refrigerated Van

- **Air.** Input flight number in the box if available.
- **Water.** Input voyage number in the box if available.

i. Click button when finished.

- Shipment Mode			- Transaction			
Single Origin An	d Single Destination	Single Origin And Multiple Destination	Inter-Regional O Intra-Regional	O Intra-Province O Inter-Island		
Shipment Details		- Origin	- Destination	Mode of Transportation		
Shipper:*		Region:	Region:			
raffy B. butuhan		IV-A 🗸	Land: 🗹 Private Car 😒			
Shipper Address:*		Province:	Province:	Please indicate the registered plate number of the vehicle		
		Quezon	NCR, Second District	specified above		
Aglayan City of Malayb		Municipality:	Municipality:			
	Source:	Tiaong 🗸	Quezon City 🗸			
Live	X	Barangay:	Barangay:			
	Product Source:	Lagalag	Vasra			
Lances and the second s	Local	Sender:*	Receiver:*	Air:		
License Number:		Raffy Butuhan	Alfonso Bautista	Please indicate the registered		
		Contact Number:*	Contact Number:*	plate number of the vehicle specified above		
Handler's/NMIS Meat Van				specified above		
Accreditation Number:		09776684132	09776685327			
Transport Carrier						
Country of Origin:				Water:		
				Please indicate the registered plate number of the vehicle		
				specified above		
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SAVE	& CLOSE					
SAVE	& CLUSE					

j. Click Add Other Details/Attachment

	NVQSD Home Application - In		Lag off	
	Shipper:*	Region: Region:	Land:	
	raffy 8. butuhan Shipper Address:*	Province: Province:	Please indicate the registered plate number of the vehicle specified above	
	Aglayan City of Malaybalay Bukidnon Category *: Source:	Municipality: Municipalty:		
	Purpose *: Product Source:	Barangay: Barangay:		
	License Number:	Sender:* Receiver:*	Air:	
	Handler's/NMES Meat Van	Contact Number:* Contact Number	Please indicate the registered plate number of the vehicle specified above	
	Accreditation Number:			
	Transport Carrier		Water:	
	Country of Ongin:		Please indicate the registered plate number of the vehicle	
			specified above	
	SAVE SAVE			
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	ADD	ADD OTHER DETAILS / ATTACHMENT		
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	© 2020 - National Veterinary Quarantine Service	s Division, Bureau of Animal Industry, Elliptical Road, Diliman,	Quezon City, Philippines	
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- m. Under Item Description, select applicable:
 - Under Commodity:

Item Description	Quantity Unit Livestock Information Age Group: From To Enter range. Sex:* Gender of the animal Y	Age Unit: Select unit.	D/Batch No. Colo No ima		Remarks Ph
Commodity:* Bird Cat Dog Game Fowl Rabbit	Age Group: From To Enter range. Sex:*	Select unit. Tag:	No ima	ge	
Total number items. Unit:* Select unit.	Animal ID/Batch No.: Enter animal id/batch number. Color: Color of the animal.	Weight:	You can upload JPG, file. Maximum file size Remarks (Max. 40 cl	e is 4MB.	

• Under **Sub-commodity**: example. If you select Dog, the different breeds of dogs will appear in the dropdown. Select Applicable.

					ID/Batch No.			Phot
Item Description Commodity:* Dog ¥ Select commodity. Subcommodity:* Affenpinscher Afghan Hound Airedate Terrier Akita Inu Alaskan Malamute American Bully Select unit. *	Livestock Informal Age Group: From To Enter range. Sex:* Gender of the animal Animal ID/Batch No.: Enter animal kl/tbatch r Color: Color of the animal.	v	Weight:	it.	You can uple	image ad JPG, GIF or n file size is 4M tax. 40 charact	PNG IB.	

- Input Quantity and click Unit. Under Unit, click Hd/s.
- n. Under Livestock Information select applicable:
 - Age group. Input age range

Age U	nit: Day/s	lipping Items	Requirem	ents				
	Week/s	Quantity	Unit	Sex	Age	Animal ID/Batch		
	Month/s Year/s	Livestock Inform Age Group: From To Enter range. Sex:* Gender of the anim]	Age Ur Day/s Week Montt Year/	/s n/s	V A		
	Male Female Mixed Undetermine ne use of Mixed allowed for Dog	and Undeter				Quantity Livestock Infi Age Group: From To Enter range. Sex:*	Requiren Unit ormation	Se Se



Tag:	Collar Tag Ear Tag	iping Items Requ	irements		
	Leg Band	Quantity Uni	t Sex	k Age	Animal ID/Batch
	Microchip Code	Age Group:	Aç	ge Unit:	
	None Tattoo Code	From To Enter range.	Se	elect unit.	~
		Sex:*	Ta	ag:	~
		Gender of the animal	c	Collar Tag	
		Animal ID/Batch No.:	L	Ear Tag Leg Band Microchip Code None	
		Enter animal id/batch numbe		Fattoo Code Wing Band	-
		Color:	W	/eight:	
		Color of the animal.	W	eight of the anim	nal in kilo/s.

- Input Animal ID/Batch number. •
- Input Color of the animal. •
- Input estimated weight of the animal in kilograms. •
- Upload recent photo of the animal in JPG, GIF of PNG file. Maximum file is 4MB. •

Color of the animal.

Click 🥑 to Save or 🚳 to exit or cancel. •

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D	Detailed Information	Ship	ping Items	Re	quirem	ents							
#	Rem Description		Quantity	U	init	Sex	Age Ani	mal ID/i	Batch No.	Color	Weight	Remarks	Photo
	Dog Select commodity. Select subcommodity. ASPIN Select subcommodity. Quanty:* I Clain number Rems. Unit:* Hd/s. Select unit.	× ×	Animal II 1223 Enter ania Color: Black	To ge.		Year/s Select un Tag: Collar T. Select tag Weight: Weight of	90		Remark	upload IPG, G mum file size	IS 4MB.		

o. Click Requirements Tab



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p. Click to add details

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	Deta	ailed Information	Shipping Items	Requirer	nents					
1		Attached Do	cuments	Attach	the documents					
		Document					My Documents			
		No data to	display		Attachment					ued By
							No data to display		E.	

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Attach the documents

- q. To add a Document:
 - Click Document
 - Select applicable
 - Input Document Number
 - Select Date of Issuance
 - Select Date of Valid Until
 Input Name of person who issued the document
 - Input PRC license number for Veterinary health Certificate
 - Upload image of the document in JPG, GIF or PNG file. Maximum file is 4MB.



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r. To add the Document in the application, click the **box** then click **Attach the Documents**



s. Click the SUBMIT button located beside application number

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t. A confirmation message will appear. To confirm your submission, click OK

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u. Your application is now completed when the **FOR REVIEW** appears under the STATUS. The date and time of submission is also displayed for reference. The submission of application can be done any time at the client's convenience, however, the processing of application is Monday to Friday 8:00 AM to 5:00 PM excluding weekends and holidays. From receipt of application, the maximum processing period per application is Three (3) Days.

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v. After passing the review stage, the application will automatically shift to **FOR ENDORSEMENT** status. The name of evaluator who reviewed the application will appear under Reviewed by:



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w. The application is at the final stage of evaluation when it status is FOR APPROVAL.

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x. When your application is approved. Click print button to view Shipping Permit.



WARNING

Issued Shipping Permits are subject to inspection and verification at BAI-VQS Quarantine Checkpoints. Any erasures/ alterations shall automatically render the document cancelled and void. Any misrepresentation in the application or submission of falsified documents shall be dealt with in accordance with Section 9 of the DA Administrative Order No. 5 s.2019 and BAI Memorandum Circular No.23 s.2020 which includes the sanctions of immediate suspension of NVQSD account and Issuance of Show Cause Order.